




**DILLETT**  
MECHANICAL

COMMERCIAL / INDUSTRIAL / HVAC

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**RTU PM FORM (DMS) - Friday, March 01, 2019 9:57:43 AM (USER3)**

User Name	USER3
User #	3
Form Started	3/1/2019 9:57:43 AM
Form Submitted	3/1/2019 10:02:50 AM
Date	Tuesday, January 01, 2019
Customer name and location	Any Preventative Maintenance Customer
Unit #	Any type rooftop unit
Manufacture	Other
Manufacture	Any
Condition of units?	Good
Take an up close picture of the units model and serial number	Attached Data 
Technician	Dillett Jim
Lubricated Fan Bearings Per Manufacturers Recomendations	Yes
Lubricated motor bearings per manufacturers recommendations	Yes
Checked for proper economizer operation. Is economizer working properly?	Yes
Check the belts and sheaves on the unit. Change belts if included in the contract, make note of the condition if not.	Changed
Condition of Sheaves	Good

Check condition of the filters. Change the filters if included in the contract, make note of the condition if not.	Changed
Is this a Spring or Fall Inspection?	Spring
Mechanical Cooling System Check Out	Check all refrigerant piping for proper supporting ,Visually check for oil on piping and coils ,Visually check for signs of refrigerant leaks ,Check operation of all condenser fan motors ,Check condenser fan blades for cracks ,Check and clean condensate drain and trap
Condition of condenser coil	Fair
Condition of evaporator coil	Fair
Number of mechanical cooling circuits in the unit?	1
Suction Pressure Circuit # 1	Suction pressure
Suction Temperature Circuit # 1	Suction temperature
Suction Superheat Circuit # 1	Suction superheat
Discharge Pressure Circuit # 1	Discharge pressure
Liquid Line Temperature Circuit # 1	Liquid line temperature
Subcooling Circuit # 1	Subsoiling
Electrical Checkout	Check condition of units disconnect,Check and tighten all wiring connections,Visually inspect all wiring and crimp connectors, and make note of any discoloration indicating overheating,Check all safties and verify proper operation ,Visually inspect all contactors and relays, and make note of any that need replacing
Additional notes:	Any additional notes
Enter email address of the account manager	miked@dillettmechanical.com
Any repairs that need to be quoted?	Yes
What needs to be quoted for repair?	Listing of any repairs that need to have a quotation submitted